

Dear Patient,

Thank you for choosing Dr. Jesse DeLee for your care. The staff and Dr. DeLee would like to ensure your experience is a pleasant one.

In order to better serve you, we ask that you arrive 30 minutes before your scheduled time and bring the following with you to your appointment:

- Current health insurance card
- Current driver's license or a state issued identification card
- Completed new patient information packet
- List of Medications you are currently taking
- If you had an MRI done, please bring a copy of the CD or a copy of the report with you; If you do not, the appointment will have to be rescheduled.

Patients with HMO's or PPO's, please contact your Primary Care Physician (PCP) prior to your visit to obtain a referral. Please note that most PCP's are requesting that patients call for the referral at least two weeks in advance. They may fax the referral to our office at (210) 587-8127.

Payment will continue to be collected for services your insurance considers non-covered, copays or any self pay services at time of appointment. For your convenience, we accept personal checks, Visa, Master Card, American Express and Diners Club.

If you have any questions regarding your appointment, please feel free to contact our office at (210) 351-6500,

Sincerely,

The Office of Dr. Jesse C. Delee

Today's Date: \_\_\_\_\_ New. \_\_\_\_\_ Update: \_\_\_\_\_

**PATIENT INFORMATION**

Name: (last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_

Social Security #: \_\_\_\_\_ DOB: \_\_\_\_\_

Sex:  Male  Female Email address: \_\_\_\_\_

Home Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home tel#: \_\_\_\_\_ Work Tel \_\_\_\_\_ Cell #: \_\_\_\_\_

Referring Physician: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Employer Name \_\_\_\_\_

Employer Address: \_\_\_\_\_

Patient Marital Status: \_\_\_\_\_ Name of Spouse: \_\_\_\_\_ DOB: \_\_\_\_\_

Are you currently lying in a skilled nursing facility/ rehab unit: 0 YES 0 NO If yes, please provide the following:

Facility Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Facility Address: \_\_\_\_\_

**IN CASE OF EMERGENCY**

Who may we call in case of emergency? Name: \_\_\_\_\_

**BILLING INFORMATION**

Relationship to patient: \_\_\_\_\_ Secondary Tel#: \_\_\_\_\_

Name of person responsible for bill (Guarantor): \_\_\_\_\_

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Tel #: \_\_\_\_\_ Work Tel #: \_\_\_\_\_

Guarantor Social Security #: \_\_\_\_\_ DOB: \_\_\_\_\_

Name of employer of guarantor: \_\_\_\_\_

Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**INSURANCE INFORMATION**

Primary Insurance Carrier: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Address on back of card: Street \_\_\_\_\_ City \_\_\_\_\_

Adjuster Name: \_\_\_\_\_ Tel #: \_\_\_\_\_

Secondary Insurance Carrier: (If applicable) \_\_\_\_\_

Address on back of card: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Is this visit due to (check one): 0 Personal Injury 0 Auto Accident 0 Work Related

Date of Injury: \_\_\_\_\_

Please list what you are being seen for today: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FORMULARY BENEFITS AND PRESCRIPTION  
DATA CONSENT FORM**

Formulary Benefits and Prescription data are maintained for health insurance providers by organizations known as Pharmacy Benefits Managers (PBM). PBM are third party administrators of prescription drug programs whose primary responsibilities are processing and paying prescription drug claims. They also develop and maintain formularies, which are lists of dispensable drugs covered by a particular drug benefit.

Surescripts delivers medication history information across providers during a patient's office visit through electronic prescribing and electronic health record systems that are certified for the Medication History service. The service is made possible by Surescripts' ability to securely access and aggregate patient medication history data from community pharmacies and patient medication claims history from payers and PBM.

Prescribers who can access critically important information on their patient's current and past prescriptions are better informed about potential medication issues with their patients and can use this information to improve safety and quality. Medication History data can indicate:

- Patient compliance with prescribed regimens
- Therapeutic interventions
- Drug-drug and drug-allergy interactions
- Adverse drug reactions
- Duplicate therapy.

By signing below I give permission for \_\_\_\_\_ to access my pharmacy benefits data electronically through Surescripts. This consent will enable \_\_\_\_\_ to:

*Clinic Name*

*Clinic Name*

- Determine the pharmacy benefits and drug copays for my health plan.
- Check whether a prescribed medication is covered (in formulary) under my plan.
- Display therapeutic alternatives with preference rank (if available) within a drug class for non-formulary medications.
- Determine if my health plan allows electronic prescribing to Mail Order pharmacies, and if so, e-prescribe to these pharmacies.
- Download a historic list of all medications prescribed for me by any provider.

In summary, you grant permission to obtain formulary information, and information about other prescriptions prescribed by other providers using Surescripts.

\_\_\_\_\_  
Patient Name (Printed)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Patient/Guardian Signature

\_\_\_\_\_  
Date

Dear Valued Patient,

In an effort to continue to provide exceptional healthcare services, it is important that Nix Health receive payment for services rendered. In the process of billing and collecting from your insurance provider, there are times when payment is delayed or refused due to the lack of information in their files to show that they are the only insurance carrier providing coverage to you, the beneficiary. A statement from you is required stating that either there is no other coverage or that the reason for this course of treatment was not due to an accident. To prevent any delays, we ask that you complete this form that we can file with your insurance company. This will help you in getting hospital and physician claims paid. We appreciate you taking the time to fill out this form.

Date of Service:	Insurance Company Name:
Patient Name:	Patient Insurance 1D:
Subscriber's Name:	Group Number:
Patient's Relationship to Subscriber:	Subscriber's Birth Date:

I am not covered by any other insurance and have not been injured as a result of an accident.

*(Stop here to sign and date the form at the bottom of this page)*

- |   | Yes | No |
|---|-----|----|
| 1. Are you receiving services today due to the result of an accident?   |     |    |
| 2. If you were injured as a result of an accident, was this an accident at your place of employment covered by worker's compensation?         |     |    |
| 3. If you were injured as a result of an accident, was this an accident caused by the negligence or intentional misconduct of another person? |     |    |
| 4. Are you covered by any other insurance such as Medicare, Medicaid, TriCare or policies from your employer under a group health plan?       |     |    |
| 5. Are you covered under an insurance plan carried by your spouse or family member? If you  |     |    |

answered Yes to any of the above questions, please provide the information requested below:

Name of Insurance Company: \_\_\_\_\_

Policy / Group and ID Numbers: \_\_\_\_\_

Name of Policy Holder (Subscriber): \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Name and address of person responsible for your injuries: \_\_\_\_\_

The information provided above is complete and correct to the best of my knowledge.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

Clinic: \_\_\_\_\_

MRN#: \_\_\_\_\_

MEDICAL RELEASE AUTHORIZATION

I HEREBY AUTHORIZE THE FOLLOWING PEOPLE TO RECEIVE ANY AND ALL TEST RESULTS AND I UNDERSTAND THAT INFORMATION RELEVANT TO HIV TESTING AND/OR AIDS RELATED DIAGNOSIS MAY BE CONTAINED IN THIS INFORMATION.

1.) \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

2.) \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

3.) \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PATIENTS SIGNATURE

DATE

I DO NOT AUTHORIZE ANYONE TO RECEIVE ANY TESTS RESULTS OR MEDICAL HISTORY.

PATIENTS SIGNATURE

DATE

\_\_\_\_\_

\_\_\_\_\_

I WILL NOT HOLD THE JESSE DELEE MD OR STAFF RESPONSIBLE FOR RELEASE OF INFORMATION RELATED TO THE ABOVE WITHOUT MY SIGNATURE.

UNDER NO CIRCUMSTANCES CAN ANY CHANGES BE MADE VERBALLY.

\_\_\_\_\_

\_\_\_\_\_

PATIENT'S SIGNATURE

DATE

\_\_\_\_\_

\_\_\_\_\_

I HEREBY AUTHORIZE

\_\_\_\_\_  
Name of Hospital / Facility from which you are requesting

TO USE AND DISCLOSE PROTECTED HEALTH INFORMATION FROM THE **RECORD OF:**

**PATIENT NAME:** \_\_\_\_\_ **TELEPHONE #:** \_\_\_\_\_

**SOCIAL SECURITY #:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_

Covering the period(s) of hospital from:

**DATE(S) OF ADMISSION / DISCHARGE:** \_\_\_\_\_

**INFORMATION WILL BE RELEASED TO:** \_\_\_\_\_

**ADDRESS;** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **PHONE#:** \_\_\_\_\_

I HEREBY AUTHORIZE THE FOLLOWING INFORMATION TO **BE DISCLOSED:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Discharge Summary      | <input type="checkbox"/> Operative Report  | <input type="checkbox"/> Psychiatric valuation     |
| <input type="checkbox"/> Discharge Instructions | <input type="checkbox"/> Lab Results       | <input type="checkbox"/> Progress Notes            |
| <input type="checkbox"/> History & Physical     | <input type="checkbox"/> Radiology Reports | <input type="checkbox"/> Complete Health Record(s) |
| <input type="checkbox"/> Psychotherapy Notes    |  | <input type="checkbox"/> Transfer Instructions     |
| <input type="checkbox"/> Other: _____           |  |  |

PURPOSE(S) OF DISCLOSURE: Continued Medica) Care Legal Purposes Insurance  Other: \_\_\_\_\_

I **hereby also consent to the release** of the **following information, which may have specific statutory protection:**

- Information about substance abuse and treatment; mental health information, AIDS/HIV test results diagnosis, treatment or drug test results, and healthcare information received from another healthcare institution.

I understand that to the extent any Recipient of this information, as identified above, is not a "covered entity" under Federal or Texas privacy law, the information may no longer be protected by Federal and Texas privacy law once it is disclosed to the Recipient and, therefore, may be subject to re-disclosure by the Recipient.

I understand that the Nix Healthcare System may not condition treatment on my completion of this authorization form.

I understand that I may revoke this authorization in writing at any time except to the extent that \_\_\_\_\_ has already relied on this information. I understand that to revoke this authorization I must do so in writing and present it to the Medical Record Department. **Unless otherwise specified, this authorization shall expire 180 days from the date of signature.**

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian/Legal Representative

\_\_\_\_\_  
Date

Knee involved:  Right  Left      Date knee problem began: \_\_\_\_\_

Were you hurt on the job?  Yes  No      Date last worked \_\_\_\_\_

Does your knee problem involve a legal case?  Yes  No

Usual Recreation: \_\_\_\_\_

Have you had problems with your knees before this present problem, such as an injury or surgery?  Yes  No If yes" what were they?

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What is the biggest problem with your knee?

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When you injured your knee the first time, did it. . . . IF NO INJURY, SKIP TO NEXT STEP

Pop?  Yes  No

Feel like it slipped out of place?  Yes  No

Swell?  Yes  No

Were you able to continue to work or play?  Yes  No

### DO YOU CURRENTLY HAVE ANY OF THE PROBLEMS LISTED BELOW WITH YOUR KNEE?

#### 1. KNEE PAIN? Yes No

**Location?**       Front  Side or  Back of Knee

**Night pain?**       Yes  No

**Pain with knee motion?**       Yes  No

**Pain with squatting?**       Yes  No

**Pain going up or down stairs?**       Yes  No

**Pain when you walk?**       Yes  No

**How far can you walk?** \_\_\_\_\_

**Pain with weather changes?**       Yes  No

**Pain when the knee is held in a bent position for too long?**  Yes  No

**Constant pain?**       Yes  No

**What relieves the pain?** \_\_\_\_\_

#### 2. KNEE SWELLING?      Yes No

#### 3. KNEE POPPING?      Yes No

4. **DOES IS HURT WHEN IT POPS?**  Yes  No
5. **KNEE GRINDING?**  Yes  No
6. **KNEE LOCKING**  Yes  No  
 (This means that you bend your knee and it gets stuck in the bent position and you have to move it to get it to go out straight).
7. **KNEE CATCHING WITH LEG STRAIGHT OUT?**  Yes  No
8. **KNEE SLIPPING OUT OF PLACE?**  Yes  No
9. **DOES YOUR KNEE GIVE OUT?**  Yes  No
10. **DOES YOUR KNEE HAVE STIFFNESS?**  Yes  No
11. **DOES YOUR KNEE EVER HAVE REDDNESS OR FEEL HOT?**  Yes  No
12. **DO YOU EVER HAVE FEVER OR CHILLS WITH YOUR KNEE PROBLEM?**  Yes  No
13. **DO YOU EVER HAVE NUMBNESS OR TINGLING IN YOUR LEGS?**  Yes  No
14. **HAVE YOU EVER HAD AN INFECTION IN ANY OF YOUR JOINTS?**  Yes  No
15. **WHAT DOCTORS HAVE YOU SEEN ABOUT THE PROBLEMS WITH KNEE?**

\_\_\_\_\_

\_\_\_\_\_

16. **WHAT TESTS HAVE YOU HAD DONE ON YOUR KNEES?**  
 X-rays  Bone Scan  
 MRI  CT Scan  
 LI Nerve testing
17. **WHAT TREATMENTS HAVE YOU HAD FOR YOUR KNEE?**  
 Medications  
 Shots in the muscle  
 Cortisone shots in the knee. . . . How many? \_\_\_\_\_  
 Euflexia Injections  
 Hyalgen / Synvisc / SuparTz  
 Physical Therapy

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Date